

8 December 2017

1. Minutes for the Bimonthly meeting of the Misawa Military Retiree Association held at the Gray Room, Club Tohoku on 5 December 2017 at 1700.
2. Presiding Officer – SCPO (Ret) Paul Sayles MMRA President.
3. Attendance: 2 officers (Secretary on leave, Vice-President deceased), 18 members.
4. Special Guest: None
5. Financial Report: Presented by CMSgt (Ret) Dave Barton. Accepted and approved by membership present.
6. Minutes were read by Paul Sayles owing to the absence of the MMRA Secretary, Joe Roginski.
7. Old Business:
 - A. Club Card: Paul Sayles followed up club card conversation process. Members experiencing card issues should go to the cashier's cage during regular business hours for assistance in resolving the issue. (Open)
 - B. Gate Closure: POL gate remains closed. Reopening TBA. (Open)
 - C. Details of the upcoming visit by the MMRA to the Yasuragi-So Home for the Elderly were given by Dave Barton. 19 December 2017 is the date of the visit. Dave Barton will send out additional details, directions, etc. closer to the event date. (Open)
 - D. Dave Barton reviewed the activities of Retiree Appreciation Day. (Closed)
8. New Business:
 - A. Paul Sayles announced the passing of CMSgt Herman Tinnerilla on 1 December 2017. A moment of silence was observed by the membership. Chief Tinnerilla was 76. (Closed)
 - B. Dave Barton advised that a memorial service for Chief Tinnerilla would be conducted in January 2018 – date and time to be determined. He also briefed the membership about the memorial service held locally at the Namu-Namu Funeral Home on 4 December 2017. (Open)
 - C. Paul Sayles announced that the CFC campaign was being conducted at the present time. He advised that cash donations were not permitted but that contributions could be made through the CFC on-line at www.cfcoerseas.org and donations could be made by credit/debit cards. (Info)
 - D. Paul Sayles announced the upcoming Red Feather Campaign on base. He said that the campaign would be over by the time the next meeting of the MMRA occurred and proposed that donations be made to the campaign at this meeting. 8100 yen was collected. It will be turned in to the treasurer when one is appointed by the campaign committee. Donations can also be made at the Retired Activities Office during normal business hours. (Open)

- E. Paul Sayles announced that the annual Holiday Lights Tour would be taking place on 16 December. He described the activities and asked for a donation to be made so that the organizing committee could purchase refreshment materials for the event. \$107 was collected and will be given to the committee at the next meeting. (Closed)
 - F. Mark Ringquist informed the membership that the POL was anticipated to be open on 18 December 2017. (Info)
 - G. Owing to the passing of Chief Tinnerilla, the office of vice-president was declared open. Elections to fill the position would be held at the next scheduled meeting. (Open)
 - H. Paul Sayles and Dave Barton jointly advised that members should have their affairs in order in anticipation of their passing away. Members with affairs in order make the event manageable for those who have to administer their affairs. They should also have an executor named who is located in Japan. Executors back in the US have difficulties dealing with issues that arise due to time and location differences. Members were highly encouraged to have a current will. The Legal Office can assist with wills that need to be probated in the US. Those with no assets in the US were advised to have a local will prepared. Current wills can be stored at the Retiree Activities Office (sealed) so that they can be accessed if needed – just remember to provide the latest version of the will. (Info)
 - I. Paul Sayles announced that there was sign-in process now for the meetings to present numbers in the minutes of this and future meetings. (Info)
9. The meeting was adjourned at 1745. The next meeting of the Misawa Military Retiree Association will be held on 6 February 2018.

Signed:

Paul H. Sayles (recorder in absence of secretary).